



OFFICE OF THE PRINCIPAL
GOVT DEGREE COLLEGE PATTAN

8/2



Email : gdcpattan@yahoo.com Tel : 01954231244

No. GDCP/ /

Dated:

Terms and Conditions of Supply

1. The supplier shortlisted for supply of books should:
 - (a) Enclose Firm's valid registration certificate
 - (b) PAN No. of the Firm.
 - (c) Affidavit
 - (d) Valid ID proof
2. Security Deposit for Rs.10,000/- (Rupees Ten thousand only) by way of Demand Draft in favour of Principal, Degree College Pattan, which will be returned immediately after satisfactorily supply of books.
3. Publications should be supplied against Institutes supply order only. Publications should be supplied in good physical condition. The Supplier shall supply the ordered books within the period of **15 days**.
4. For the placement of order College will communicate with the empanelled supplier through e-mail/Contact number as specified in the documents submitted at the time of receiving of applications for EOI. In case there is no response from supplier within 5 days, college will be free to cancel their supply order. The supplier will have no say after that.
5. Payment will be made only after inspection and checking against book order placed. Any publication rejected by the College authority should be removed within 15 days by the vendors/suppliers at their own risk and cost after which no responsibility will be accepted by the College.
6. If the supply is not received within the stipulated time, the Institute reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case, the supplier needs some more time for supply, he/she should seek in writing on sound grounds, further time from the office of undersigned at least four days before supply date expires.
7. Pre-receipt bill(s) are to be submitted in triplicate (3 copies). The bill should be signed by authorized signatory.
8. No foreign edition must be supplied except in case where the Indian edition/reprint/low price edition has already been published.
9. The lowest priced edition/paperback shall only be supplied.

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6/6-2021



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10. Each invoice should certify that

The prices charged in this invoice are the actual and current publisher's price as billed to us and are true and correct. The latest editions have been supplied and they are not remainder titles. The books supplied against this order have been checked against defects in collation, binding and other physical condition and if any defects are detected later, the defective books would be replaced to us free of cost and, Price charged as per publisher's invoice (Publishers/Importers/Distributors) and latest catalogue.

11. All Books shall be supplied along with an authentic price proof of only Publisher's in case of books where price is not printed on the book. An authentic document in support of price verification shall be submitted.

12. Atleast one copy of each title mentioned in the supply order must be supplied.

13. The vendor's registration may be terminated/dropped/black-listed from the list of registered suppliers in case :-

- (a) The vendor fails to supply order within stipulated time.
- (b) The vendor provides any wrong or distorted information to the library.
- (c) Breach of any terms of the agreement or unsatisfactory or inefficient working on the part of the supplier, undersigned will be at liberty to cancel the contract without giving any notice.

1. Mr. Imtiaz Gul
2. Nowsheera Asmi (librarian) Nowsheera
3. Prof. As-sami
4. Saifur mukhtar
5. Ab. Wahid Wali
6. Dr M. Aftab
7. Dr Baby Billis Shai
8. Saffiyah khatun
9. Madam Aqsa
10. 11-2-2011 EA. Shah

Dr. M. A. Malik

Principal
26/12/2011

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